

MINUTES
SPRUCE HILL ESTATES HOMEOWNER'S ASSOCIATION
Board of Directors Meeting
July 18, 2017

Board of Directors Present:

Bobbi Waldner
Jane Carter
Jody Yager
Mike Smith

Board Members Absent:

None

Others Present:

James Lilly

I. CALL TO ORDER & APPROVAL OF AGENDA

The meeting was called to order at 7:08 p.m. by Bobbi Waldner and was held at the Waldner home, located at 59 Blue Spruce Dr.

II. Approval of Agenda

MOTION by Bobbi Waldner and seconded by Jody Yager approve the Agenda as written. Motion carried.

III. Association Business Meeting

A. Approval of Minutes

Motion to approve the minutes from the July 2017, as written, by Jane Carter, seconded by Jody.

B. Proof of Notice of Meeting

Bobbi stated that the notice of the meeting was posted on the website.

C. Financial Report/Violations

James Lilly of PMP provided the EB with a financial report update and violation status.

James also mentioned that PMP has hired a new person in their finance department, which will help us obtain the financial reports earlier in the month.

D. Announcements

The next meeting James will attend will be held on August 15, 2017 at 7pm at Bobbi Waldner's home.

IV. ACTION ITEMS

A. Amendment to Declaration. Bobbi will contact the Crawford law firm as well as the State Attorney's office to see if either of those offices can help amend our existing Declarations to be under 36B .

B. Notices/Invoices/Liens – Jane provided an updated regarding liens/notices. Jane will contact Joe of Rice & Bowles to move forward with the collection needed.

C. Fall Tree planning –Based on the application submitted to Cacapon Institute by Jacom Ouimet for an Eagle Scout project, SHEHOA was awarded a grant for 100 trees. . The trees will be planted in the area near the stream.

D. 1st Phase of Road Assessment – We continue to look for volunteers from the community to help us with the roads and next steps.

E. Speed Limit Sign – We will be obtaining 15mph speed limit signs and placing them near both entrances as well as at both ends of Hemlock. The speed limit sign placed on Blue Spruce will be removed as it wasn't placed there by the HOA.

IV. ADJOURNMENT

MOTION by Bobbi and seconded by Jane to adjourn the regular business meeting at 8:27 pm.