

SPRUCE HILL ESTATES HOMEOWNER'S ASSOCIATION, INC.
Policy Resolution P4-2016

PROCEDURES FOR NOMINATION AND ELECTION OF EXECUTIVE BOARD OFFICERS
POSITIONS

WHEREAS, Article II, Section 2.2(a) of the Bylaws for SPRUCE HILL ESTATES HOMEOWNER'S ASSOCIATION, INC., ("Association") grants the Executive Board all powers, duties and authority vested in or delegated to this Association and not reserved to the membership by other provisions of the Bylaws, the Articles of Incorporation, or the Declaration of Conditions, Covenants, and Restrictions ("Covenants");

WHEREAS, the Executive Board desires to establish uniform procedures for the enforcement of Covenants;

NOW THEREFORE, BE IT RESOLVED, that the Executive Board adopts the following rules pertaining to the Nomination and Election process of Executive Board Officers positions.

1. Nomination.

Nomination for election to the Executive Board shall be made by submitting a Nomination Application to the Executive Board. Nominations may also be made from the floor at the Annual Lot Owners meeting. The Executive Board will notify the Association two (2) months prior to the Annual Lot Owners meeting of open vacancies and will receive as many nominations for election to the Executive Board as it shall in its discretion determine, but not less than the number of vacancies that are to be filled. Nominations shall only be accepted from Lot Owners in good standing.

2. Election.

Election to the Executive Board shall be by secret written ballot at the Annual Lot Owners meeting or any specified Special Meeting as defined in these Bylaws. At such election, the Lot Owners or their proxies may cast, in respect to each vacancy, as many votes as they are entitled to exercise under the provisions of the Covenants. The persons receiving the largest number of votes shall be elected. Cumulative voting is not permitted. In the event two or more candidates receive the same number of votes, a "tie breaker" vote shall be conducted at any such meeting, and the candidate who receives a majority of the votes from the member's present shall determine the winner.

The ballot shall contain the following:

- Name of Lot Owner
- Address of Lot Owner
- List of the Candidates
- Blank lines for Nominations made from the Floor

Once the Officers have been voted onto the Executive Board, the Executive Board shall hold a meeting within ten (10) days of the Annual Lot Owners meeting at which time the Officers positions will be designated.

Adopted by the Executive Board this 25th day of October, 2016.

ATTEST:

**SPRUCE HILL ESTATES HOMEOWNER'S
ASSOCIATION, INC**

BY: _____

President

WITNESSED BY: _____